

Salem School District

Parental Involvement Plan

(Revised August, 2018)

(Targeting Select Title I, Part A Provisions)

The **Salem School District** is committed to fostering and promoting parental involvement as required in Title I, Part A, Section 1118. To accomplish this goal, our schools will involve parents in the development of the policy and the process of school review and improvement through the following types of involvement activities:

- Parental involvement group meetings
- Conducting parent surveys
- Consultation
- Frequently scheduled parent meetings
- Conferences
- School improvement meetings

Goal 1: The Salem School District will foster effective parental involvement strategies and support partnerships among schools, parents, and the community to improve student achievement.

Strategies for reaching goal

1. The Salem School District will develop and disseminate a district parental involvement policy. The district will place the parental involvement plan on the district website, a link to the plan on the website is published in the student handbook, and a copy will be distributed to patrons that attend the annual public meeting.
2. An annual meeting will be held to update policy for next year's Title I, Part A program. The meeting will be held in the Spring 2019, at the administration building, from 12:00 p.m. – 1:00 p.m. The meeting facilitator will be Mr. Wayne Guiltner. Parents/Patrons that are interested in serving on the committee may contact Mr. Guiltner at 870-895-2516.
3. The district will coordinate parental involvement activities with other programs located in the Salem community. Mr. David Turnbough, Federal Programs Coordinator, will be responsible for coordinating parental involvement activities with Salem Head Start, HIPPIY, and Early Horizons ABC Program.
4. Parental involvement contact person at each of the Title I, Part A schools:
High School – Cody Curtis 870-895-3293
Elementary School – Corey Johnson 870-895-2456
District Level - David Turnbough 870-895-2516
5. An annual review of the effectiveness of the parental involvement policy will be conducted by the District Leadership Committee. The meeting will be held Spring, 2019. The meeting facilitator will be Mr. Wayne Guiltner. The review will consist of a review of current year policy and programs, a review of parental involvement activities, and a review of volunteer program. Parents/Patrons that are interested in serving on the committee may contact Mr. Guiltner at 870-895-2516. The committee will review the yearly parental surveys.

6. The district parental involvement committee will help develop parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. Committee Members include: Jason Miller – Parent, Steve Barker – Parent, Brandi Sanderson – Nurse/Parent, Ted Kerley – Teacher, Candice Broyles – Teacher, Shaun Windsor – Technology Coordinator, Jordan Turner – Student, Corey Johnson – Principal, Cody Curtis – Principal, David Turnbough - Federal Programs, Wayne Guiltner – Superintendent.

The dissemination of information will be through meetings at each school, parent/teachers conferences, parent centers, and the annual report to the public.

7. The district will ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. The district will ensure that parents are involved in the process of school review and improvement. Parents are involved in the review of ACSIP information.

Goal 2: The Salem School District will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement.

Strategies for reaching goal

1. The superintendent of schools (Wayne Guiltner), the federal programs coordinator (David Turnbough), and the building principals (Cody Curtis and Corey Johnson) will visit each school to observe parental involvement practices.
2. The building principals (Cody Curtis and Corey Johnson) will ensure that there is a constant effort to enhance the awareness and skills of teachers, pupil services personnel, and staff in reaching out to, communicating with, and working with parents as equal partners. Each school will provide meetings at the beginning of the school year to explain the positive working relationship necessary to support the success of students.
3. The superintendent of schools (Wayne Guiltner) will ensure, to the extent possible, that information is sent home in a language and form parents can understand. Documents will be translated to other languages when necessary to meet a parent's needs.
4. The superintendent of schools (Wayne Guiltner) will monitor each Title I, Part A school to ensure that each school performs the following tasks:
 - a. Develops a parental involvement policy/plan and disseminates the policy/plan to the community.
 - b. Offers flexible meeting times.
 - c. Provides information to parents about the school's program, including parent information guides. The date, topic, and facilitator of such trainings will listed in the school parental involvement plan.
 - d. Develops and uses a School-Parent Compact.
 - e. Provides training for parents in working with their child to improve academic achievement, this training will include instruction on the Home Access Center system in order to have real-time access to their child's attendance and achievement.
5. The district will encourage parents to visit/volunteer at school. The district will assist staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.

Goal 3: The Salem School District will build the school's capacity for strong parental involvement.

Strategies for reaching goal

1. The federal programs coordinator (David Turnbough) will ensure that the district provides information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.
2. The building principals (Cody Curtis and Corey Johnson) will assist in the development of parent engagement groups at each school.
3. The superintendent of schools (Wayne Guiltner) and building principals (Cody Curtis and Corey Johnson) will conduct an annual parent survey. This survey is designed to involve parents and improve school effectiveness.
4. The Salem School District will provide any reasonable support for parental involvement at the request of participating Title I, Part A parents. The use of funds is listed in the district and school ACSIP documents. Any person needing additional information regarding support should contact the federal programs coordinator (David Turnbough).

Goal 4: The Salem School District will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater parent participation.

Strategies for reaching goal

1. The superintendent of schools (Wayne Guiltner) and building principals (Cody Curtis and Corey Johnson) will survey parents annually. The survey will include questions to identify barriers to parental involvement. The results of the survey will be reviewed by the District Leadership Team. The leadership team will use information gathered regarding identifying barriers to evaluate and/or change portions of the parental involvement policy/plan.
2. The superintendent of schools (Wayne Guiltner) and building principals (Cody Curtis and Corey Johnson) will provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected. This will include the annual parental involvement meeting, as well as any ACSIP planning meetings.
3. The District Leadership Team will use findings from the evaluation process to make recommendations to each participating school for parental involvement policy revisions and provide suggestions for designing school improvement policies, as they relate to parental involvement.
4. The District Leadership Team will develop and disseminate an annual parent activity evaluation report to share with parents, staff, and the community. The report will be disseminated at the annual public meeting by the federal programs coordinator (David Turnbough).

Goal 5: The Salem School District will involve parents in the joint development of the district Title I Application under section 1112 (ACSIP).

1. The federal programs coordinator (David Turnbough) and building principals (Cody Curtis and Corey Johnson) will:
Recruit parents to serve on district ACSIP committees that help to develop the Title I Application. The administration will recruit parents that express an interest in serving in this type of role on surveys. The meetings will be held at a convenient time for parents.