

SALEM SCHOOL BOARD MINUTES
SALEM SCHOOL DISTRICT
March 16, 2015

The Board of Education of the Salem School District #30, state of Arkansas, met in regular session on Monday, March 16, 2015 at 7:00 p.m. in the boardroom on the high school campus. The meeting was called to order by Vice-Chairman Smith.

ROLL CALL:

Present: Smith, Yarnell, Koelling, and Coffman

Absent: Abney

The Vice-Chairman declared a quorum present and opened the meeting for business.

The minutes from the February 17, 2015 regular meeting were reviewed. Coffman made the motion, second by Yarnell to approve the minutes as written. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the motion carried.

First on the agenda, Superintendent Ken Rich presented the district 2013/14 audit report noting that it was an exceptional audit with only one item to be addressed in the area of segregation of duties. With limited staff in the administrative office, duties are assigned and segregated to the fullest extent, and this finding has been answered to legislative audit. The performance by the administrative office personnel was highly regarded and complimented. Ken Rich made the recommendation to accept the 2013/14 audit report and finding response to the legislative audit. Motion was made by Koelling with a second by Yarnell to accept the 2013/14 legislative audit report and finding response. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the motion carried.

Next, Ken Rich recommended a change order regarding the high school HVAC project. The additional change order is in the amount of \$70,143.00. The amount of new equipment is requiring additional electricity. They are in the process of moving all electrical equipment into the pump house and have May 1st as projected completion date. Koelling made the motion with a second by Coffman to accept the change order to the high school HVAC project as recommended. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the motion carried.

Mr. Rich informed the board that bids for the Band classroom project were being taken on Tuesday, March 17, 2015. His plan is to talk with Facilities on Wednesday and will call a special meeting for approval.

Superintendent Ken Rich presented the board with the renewal of the district's legal liability insurance from Bancorp South at the annual rate of \$5,235.00, noting that it was up from last year's rate of \$4,325.00. Rich gave the recommendation for approval. Motion made by Yarnell with a second by Coffman to accept the renewal of the district's legal liability Insurance at the annual rate of \$5,235.00. The Vice-Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Vice-Chairman declared the motion carried.

The superintendent discussed the transfer of one student from the Highland district to the Salem district. He noted that the student had a sibling that was currently attending Salem's district, therefore made the recommendation to approve the transfer. The motion was made by Koelling with a second by Yarnell to accept the transfer. The Vice-Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Vice-Chairman declared the motion carried.

The superintendent presented the board with a proposed 2015/2016 school calendar (attached). The first day of school would be August 17th and May 13th being the last. Mr. Rich recommended to tentatively adopting the proposed calendar providing approval from staff. Koelling made the motion with a second by Yarnell to adopt the proposed calendar. The Vice-Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Vice-Chairman declared the motion carried.

Mr. Rich gave an update on the current year calendar, stating that seven days of school have been missed due to inclement weather and road conditions. He reported that the first two days of spring break will be changed to regular school days and that five days have been added on to the end of the school year making May 22nd the last day of school.

The financial reports were reviewed and accepted on a motion by Yarnell with a second by Koelling. The Vice-Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Vice-Chairman declared the motion carried.

The board went into executive session at 7:18 p.m. to discuss personnel.

The board returned to open session at 7:43 p.m.

Superintendent Rich read a letter of resignation (attached) from high school teacher Johnny Smith. Mr. Smith is retiring at the end of school year after 22 years of excellent service. Mr. Smith will be greatly missed but certainly wish him the best upon retirement. Recommendation was made to accept Mr. Smith's resignation. Motion was made by Coffman with a second by Yarnell to accept Mr. Smith's resignation. The Vice-Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Vice-Chairman declared the motion carried.

The superintendent gave recommendation to extend contracts to all certified personnel (attached) who stated intentions to return for the 2015/2016 school year. Yarnell made the motion with a second by Koelling to employ all certified personnel wishing to return for the 2015/2016 school year as recommended. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the motion carried.

Ken Rich made the recommendation to give a bonus of \$1000.00 to certified staff, \$450.00 to classified staff, and \$225.00 to bus drivers. Both the elementary and the high school received Outstanding Performance by the Arkansas School Recognition Award and monies received from that will help fund this bonus. Superintendent also gave recommendation to increase the 2014/2015 certified salary schedule by \$250.00 and increase the 2014/15 classified salary schedule by one half of one percent. The motion was made by Yarnell and seconded by Coffman to approve the bonus and amend both salary schedules as recommended. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the motion carried.

Coffman made the motion to adjourn with a second from Koelling. The Vice-Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Vice-Chairman declared the meeting adjourned at 7:48 p.m.

Secretary